CROSS TIMBERS WATER SUPPLY CORPORATION
MINUTES of the BOARD OF DIRECTORS MEETING
2032 E HICKORY HILL RD, ARGYLE, TX 76226
MONDAY, JULY 21, 2025

---

1. **Call to Order**

   Mr. McDonald called the July meeting of the Board of Directors of Cross Timbers Water Supply Corporation to order at 7:00 p.m. on Monday, July 21, 2025, at the Cross Timbers Water Supply Corporation's offices, 2032 E Hickory Hill Rd, Argyle, TX 76226.

   Directors in Attendance:
   Patrick McDonald, President
   Garry Granger, Vice President
   Michael Paulson, Secretary-Treasurer
   Andre Nicholas
   Sherry Price
   Gary Brittain

   Staff in Attendance:
   Chad Wolf, General Manager
   Pradip Patel, Controller
   Karen Lambert, Billing Coordinator

   Consultants in Attendance:
   None

   Others in Attendance
   None

   Board Members Not in Attendance
   Michael Kuehler

2. **Public Forum for Non-Agenda Items** – No one spoke.

Consent Agenda

3. **Discussion and Action to Approve the Minutes of June 16, 2025, Board Meeting**
4. **Discussion and Action to Approve the June 2025 Financial Report**

   Motion by Andre Nicholas and second by Sherry Price to approve the Consent Agenda. Motion approved with Gary Brittain abstaining.

5. **Discussion and Action on UTRWD Preliminary Fees and Charges**

   Mr. Patel let the board know that Upper Trinity Water had provided a new preliminary estimate of fees and charges for the upcoming fiscal year effective November 2025-November 2026. He informed them that the volume charge will be increasing to $1.72/1,000 gallons and the demand charges will be increasing to $116,201 per month. These changes will increase the water purchase cost by approximately $75,000 per year. Andre Nicholas asked if the board would be discussing rate changes at the next meeting and Mr. Patel let him know it will more likely be at the September meeting. No action needed.

6. Discussion and Action on Acceptance of Knights Landing Bartonville Addition

Mr. Wolf informed the board that the water line for Knights Landing Bartonville Addition had passed inspection and that a maintenance bond had been received in the amount of $35,777.73 which is 10% of the total value by our Policy & Procedures. He also let the board know that acceptance will add approximately 15 new members to CTWS CCN. Motion by Michael Paulson and second by Garry Granger to accept Knights Landing Bartonville Addition. Motion approved unanimously.

7. Discussion and Action on Line Replacement on Chinn Chapel Road

Mr. Wolf discussed with the board the line replacement on Chinn Chapel Road, telling them that the existing water line, which is scheduled for future replacement under our CIP plan, had broken beneath the creek north of the railroad tracks. Staff were able to isolate the damaged section and maintain uninterrupted service for all customers. He let the board know that Wilson Contractors will bore a new 8" HDPE line under the creek and connect it to the existing water line. He informed the board that during the isolation process, a leaking valve at Chinn Chapel and E. Jernigan was identified. Motion by Michael Paulson and second by Sherry Price to approve the cost for the replacement bore under the creek and proceeding with Wilson Contractors as planned, as well as beginning preparations for the full water line replacement under the CIP for the 2026/2027 year. Motion approved unanimously.

8. Discussion and Action on the General Manager's Report

Mr. Wolf updated the board regarding the status of the Orchid Hill Upgrade, letting them know that THI had reached the 1,650' drilling mark and are currently reaming out the well and scheduled to begin setting casing the following week. He also let them know that THI is expected to complete their portion of the work by the end of July and that Kerry Maroney had received TCEQ approval for the pump house. He informed the board that the bid package and construction plans are due back from bidders by September 9th for opening at the office. Mr. Wolf then let the board know that the new SCADA system is complete and functioning properly. He also let the board know that the demand requirement for summer has increased more this year than last for the month of June and that the staff is working hard to keep interruptions to a minimum and customer service at a high level. No action needed.

9. Discussion and Action on Future Agenda Items, Meeting Date, Activities and Announcement

The next meeting date will be August 18, 2025, and the agenda will include items such as financials and other items as may be required.

10. Adjournment

Motion to adjourn by Michael Paulson and second by Garry Granger and approved unanimously. The meeting was adjourned at 7:27 p.m.

TRANSCRIBED BY Karen Lambert, Billing Coordinator

CERTIFIED BY Michael Paulson, Secretary-Treasurer