

CROSS TIMBERS WATER SUPPLY CORPORATION
MINUTES of the BOARD OF DIRECTORS MEETING
2032 E HICKORY HILL RD, ARGYLE, TX 76226
MONDAY, MAY 19, 2025

1. Call to Order

Mr. McDonald called the May meeting of the Board of Directors of Cross Timbers Water Supply Corporation to order at 7:00 p.m. on Monday, May 19, 2025, at the Cross Timbers Water Supply Corporation's offices, 2032 E Hickory Hill Rd, Argyle, TX 76226.

Directors in Attendance:

Patrick McDonald, President
Garry Granger, Vice President
Michael Paulson, Secretary-Treasurer
Sherry Price
Michael Kuehler
Gary Don Brittain

Staff in Attendance:

Chad Wolf, General Manager
Pradip Patel, Controller
Karen Lambert, Billing Coordinator

Consultants in Attendance:

None

Others in Attendance

None

Board Members Not in Attendance

Andre Nicholas

2. Public Forum for Non-Agenda Items – No one spoke.

Consent Agenda

3. Discussion and Action to Approve the Minutes of April 21, 2025, Board Meeting

4. Discussion and Action to Approve the April 2025 Financial Report

Motion by Michael Paulson and second by Sherry Price to approve the Consent Agenda. Motion approved with Garry Granger abstaining.

5. Discussion and Action on Form 990 Tax Return

Mr. Patel informed the board that the 2024 Federal Form 990 Tax Return was attached for their review, and that staff had reviewed and confirmed the numbers and other information on the Tax Return. Motion by Sherry Price and second by Garry Granger to approve the 2024 Form 990 Tax Filing. Motion approved unanimously.

CROSS TIMBERS WATER SUPPLY CORPORATION
MINUTES of the BOARD OF DIRECTORS MEETING
2032 E HICKORY HILL RD, ARGYLE, TX 76226
MONDAY, MAY 19, 2025

6. Discussion and Action on Acceptance of Jernigan Estates

Mr. Wolf told the board that staff had inspected and passed the water line for the Jernigan Estates Subdivision located at 545 Jernigan Rd. Additionally, he informed the board that we had received a 2-year maintenance bond for \$16,816.00 which is 10% of the total value by our Policy & Procedures, and that acceptance of this subdivision would add approximately 6 new members to CTWS CCN. Motion by Michael Paulson and second by Garry Granger to accept the Jernigan Estates Subdivision into our water system. Motion approved unanimously.

7. Discussion and Action on the General Manager's Report

Mr. Wolf informed the board that THI had been delayed on existing projects due to the rain and that Brad with THI estimated the drilling rig would be on site at Orchid Hill the following week. He let the board know that DFS is fully installed and operational, and that although there are a few minor adjustments to some of the home screens needed, staff are pleased and continuing to adapt well to the new system. Mr. Wolf then followed up with the board on the homeowner in Vickery, Mrs. Monica Coffey, who spoke at the Annual Meeting on her issues with sediment in her water lines, letting them know that after she contacted a Master Plumber with knowledge of the necessary flushing of tankless water heaters, the issue with her water heater was resolved satisfactorily. He also discussed with the board the 2" line running along Porter Rd and informed them that a test conducted last week revealed that only one customer was connected to that 2" main, and their service line was then transferred to the 6" main, leaving the 2" line abandoned. He let the board know that staff would begin assessing the 4" main along Porter Rd to identify any remaining connections so those services could also be switched over to the 6" main. Additionally, he informed the board that everything is scheduled for the summer activity at the horse races on June 14th and that tickets would be distributed once he has received them. Lastly Mr. Wolf asked the board to accompany him on a "field trip" to Cody Cliatt's office so Mr. Cliatt could demonstrate the new SCADA system. No action needed.

8. Discussion and Action on Future Agenda Items, Meeting Date, Activities and Announcement

The next meeting date will be June 16, 2025, and the agenda will include items such as financials, construction updates, and other items as may be required. Patrick McDonald requested an update on local security at pump station sites as well as security for the Cloud version of Impresa.

9. Adjournment

Motion to adjourn by Garry Granger and second by Sherry Price and approved unanimously. The meeting was adjourned at 7:34 p.m.

TRANSCRIBED BY Karen Lambert, Billing Coordinator

CERTIFIED BY Michael Paulson, Secretary-Treasurer