

CROSS TIMBERS WATER SUPPLY CORPORATION
MINUTES of the BOARD OF DIRECTORS MEETING
2032 E HICKORY HILL RD, ARGYLE, TX 76226
MONDAY, JANUARY 15, 2024

1. Call to Order

Mr. McDonald called the December meeting of the Board of Directors of Cross Timbers Water Supply Corporation to order at 7:02 p.m. on Monday, January 15, 2024, at the Cross Timbers Water Supply Corporation's offices, 2032 E Hickory Hill Rd, Argyle, TX 76226.

Directors in Attendance:

Patrick McDonald, President
Garry Granger, Vice President
Michael Paulson, Secretary-Treasurer
Richard Beutter
Michael Kuehler

Staff in Attendance:

Chad Wolf, General Manager
Pradip Patel, Controller
Karen Lambert, Billing Coordinator

Consultants in Attendance:

None

Others in Attendance

None

Board Members Not in Attendance

Andre Nicholas
Sherry Price

2. Public Forum for Non-Agenda Items – No one spoke.

Consent Agenda

3. Discussion and Action to Approve the Minutes of December 2023 Board Meeting

4. Discussion and Action to Approve the December 2023 Financial Report

Motion by Garry Granger and second by Michael Paulson to approve the Consent Agenda. Motion approved unanimously.

5. Discussion and Action on the Restricted Cash Account for 2023

Mr. Patel discussed the monthly expenses vs. income. He suggested that \$500,000.00 be moved into the restricted cash account. The board discussed moving \$1 million over to restricted cash instead, however Mr. Patel informed the board that he felt it was too much. After more discussion regarding the amount, it was decided to move \$750,000.00 to the restricted cash account. Motion by Michael Paulson and second by Garry Granger to approve moving \$750,000.00 from the non-restricted cash account to the restricted cash account. Motion approved unanimously.

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6. Discussion and Action on Items for the 2024 Annual Meeting

Mr. Wolf discussed the items for the 2024 Annual Meeting, which were the Application for Board Director, the Application Signature Document and the letter to the Membership regarding open positions. Motion by Garry Granger and second by Richard Beutter to approve the Application for Board Director, the Application Signature Document and the letter to the Membership regarding open positions. Motion approved unanimously.

7. Discussion and Action on the General Manager's Report

Mr. Wolf informed the board that the Stonewood Water line project is expected to be fully complete by mid-February. He inquired of the board if, upon completion and final acceptance, we need to have an acceptance letter drawn up by an attorney. Mr. Patrick McDonald said that it would not be necessary and that the company can draft a sufficient acceptance letter up. Mr. Wolf also let the board know that negotiations with the owner of the easement property, Mr. Sadeghian, have ended. Mr. Sadeghian was notified by Mr. Wolf that we had found an alternative direction to move in and were no longer interested in obtaining use of his easement. Mr. Wolf informed the board that Mr. Kerry Maroney will be present at the February board meeting to discuss the Water Facilities and Capital Improvement Plans. No action needed.

8. Discussion and Action on Future Agenda Items, Meeting Date, Activities and Announcement

The next meeting date will be February 19, 2024, and the agenda will include such items as Financials, 2024 Annual Meeting Items, Updates on Well and such other items as may be required.

9. Adjournment

Motion to adjourn by Garry Granger and second by Richard Beutter and approved unanimously. The meeting was adjourned at 7:21 p.m.

TRANSCRIBED BY Karen Lambert, Billing Coordinator

CERTIFIED BY Michael Paulson, Secretary-Treasurer