

**CROSS TIMBERS WATER SUPPLY CORPORATION  
MINUTES of the BOARD OF DIRECTORS MEETING  
2032 E HICKORY HILL RD, ARGYLE, TX 76226  
MONDAY, February 13, 2023**

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**1. Call to Order**

Mr. McDonald called the February meeting of the Board of Directors of Cross Timbers Water Supply Corporation to order at 7:00 p.m. on Monday, February 13, 2023, at the Cross Timbers Water Supply Corporation's offices, 2032 E Hickory Hill Rd, Argyle, TX 76226.

**Directors in Attendance:**

Patrick McDonald, President  
Garry Granger, Vice President  
Michael Paulson, Secretary-Treasurer  
Andre Nicholas  
Richard Beutter  
Sherry Price  
Michael Kuehler

**Staff in Attendance:**

Chad Wolf, General Manager  
Lloyd Hanson, Controller  
Pradip Patel, Controller

**Consultants in Attendance:**

None

**Others in Attendance**

None

**Board Members Not in Attendance**

None

**2. Public Forum for Non-Agenda Items – No one spoke.**

**3. Discussion and Action to Approve the December 2022, Financial Report**

Motion by Michael Paulson and second Andre Nicholas to approve the Financial Report of the December 2022. Motion approved unanimously.

**4. Discussion and Action to Approve the Minutes of January 16, 2023, Board Meeting**

Motion by Michael Paulson and second by Andre Nicholas to approve the Minutes of January 16, 2023, Board Meeting. Motion approved unanimously.

**5. Discussion and Action to approve the January 2023, Financial Report**

Motion by Michael Paulson and second by Andre Nicholas to approve the Financial Report of the January 2023. Motion approved unanimously.

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**6. Discussion and Action Banking Items**

Pradip Patel to have access for all bank account to perform day to day accounting functions, was approved unanimously by the Board. It was Motion by Michael Paulson and second by Sherry Price.

**7. Discussion and Action on TexPool “Resolution Amending Authorized Representatives”**

Motion by Andre Nicholas and second by Sherry Price to amend TexPool Authorized Representatives as follow: Add Michael Paulson as Registered Agent Representative and Pradip Patel as Authorized Representative. Motion approved unanimously.

**8. Discussion and Action on the General Manager’s Report**

Mr. Wolf updated Board on Stonewood line project. Preliminary estimate price per foot was discuss with the Board. The new construction plan will send out to receive the bid from contractor by no later than 1:30pm, Tuesday March 14, 2023.

Estimated date is 02/17/23 to complete Jernigan tanks rehab work by J&A Coating company.

GM reported staff was prepared to tackle any issue might have occurred due to the Ice Storm weather, but there were no issues reported during the storm.

On Personnel issue, there was a termination of an employee due to the violation of company policy. Employee was involved in auto accident while he was on call duty. Board has requested a status of insurance liability claim from insurance company.

Mr. Wolf suggested to adjust the Tariff allowing residential homes 5,000 sqft and larger to purchase 1 ½” or 2” compound meters. Board will review the suggestion in more detail in the March 2023 Board meeting.

**9. Discussion and Action on Tariff Amendment – “Water Line Definition”**

Tariff language was amended due to the TQEQ definition of “service line”. Motion by Garry Granger, second by Sherry Price and it was approved unanimously.

**10. Discussion and Action on Communication**

No action needed.

**11. Adjournment**

Motion to adjourn by Michael Paulson and second by Sherry Price and approved unanimously. The meeting adjourned at 7:29 p.m.

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TRANSCRIBED BY Pradip Patel, CONTROLLER

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CERTIFIED BY Michael Paulson, SECRETARY-TREASURER