

**CROSS TIMBERS WATER SUPPLY CORPORATION
MINUTES of the BOARD OF DIRECTORS MEETING
2032 E HICKORY HILL RD, ARGYLE, TX 76226
MONDAY, FEBRUARY 14, 2022**

1. Call to Order

Mr. McDonald called the December meeting of the Board of Directors of Cross Timbers Water Supply Corporation to order at 7:00 p.m. on Monday, February 14, 2022, at the Cross Timbers Water Supply Corporation's offices, 2032 E Hickory Hill Rd, Argyle, TX 76226.

Directors in Attendance:

Patrick McDonald, President
Michael Paulson, Secretary-Treasurer
Larry Kaufman, Vice President
Andre Nicholas
Sherry Price
Garry Granger
Rick Beutter

Staff in Attendance:

Chad Wolf, General Manager
Lloyd Hanson, Controller

Consultants in Attendance:

None

Others in Attendance

None

Board Members Not in Attendance

None

2. Public Forum for Non-Agenda Items – No one spoke.

Consent Agenda

- 3. Discussion and Action to Approve the Minutes of the January 17, 2022, Board Meeting**
- 4. Discussion and Action to Approve the January 2022 Financial Reports**

Motion by Andre Nicholas and second by Michael Paulson to approve the Consent Agenda. Motion approved with Garry Granger abstaining.

5. Discussion and Action to Approve the Double Oak Franchise Agreement

Motion by Larry Kaufman and second by Garry Granger to approve the Double Oak Franchise agreement for the next five years. Motion approved unanimously.

6. Discussion and Action on the Sewer CCN

No new information was available, and no action was taken.

7. Discussion and Action on the Stonebridge Water Supply Corporation Merger

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Water lines are being installed to connect Stonebridge water lines to the Corporation's lines. CTWSC has taken over management of the Stonebridge WSC as part of an agreement between the parties. No action taken.

8. Discussion and Action on the General Manager's Report

Mr. Wolf updated the Board on the upcoming recoating of the elevated water tank on Simmons Road, the recent cold weather impact on the Corporation (none), and the recent leaks on our main sixteen-inch distribution line. Details and pictures of the damages to the pipe were reviewed and Staff were directed to perform an analysis of the material, construction methods, and other possible causes to determine if further action is needed. As part of the reconstruction of Hilltop Road by Denton County, the Corporation has had to lower approximately 1,200 feet of water line to get it out of drainage areas being built for the road. Due to the construction timeframe from the County, the Corporation had to proceed without review and approval by the Board. Total costs exceeded the authority of the General Manager and Staff requested approval of the cost at this time. Motion by Andre Nicholas and second by Sherry Price to approve the emergency cost associated with the line lowering. Motion approved unanimously.

9. Discussion and Action on Future Agenda Items, Meeting Date, Activities, and Announcements

The next meeting of the Board will be March 14, 2022. Agenda items may include construction, financials, Annual Meeting items, approval of the annual audit, and such other items as may be required.

10. Adjournment

Motion to adjourn by Larry Kaufman and second by Rick Beutter and approved unanimously. The meeting adjourned at 7:47 p.m.

TRANSCRIBED BY LLOYD HANSON, CONTROLLER

CERTIFIED BY MICHAEL PAULSON, SECRETARY-TREASURER