

**CROSS TIMBERS WATER SUPPLY CORPORATION
MINUTES of the BOARD OF DIRECTORS MEETING
2032 E HICKORY HILL RD, ARGYLE, TX 76226
MONDAY, AUGUST 17, 2020**

1. Call to Order

Mr. McDonald called the meeting of the Board of Directors of Cross Timbers Water Supply Corporation to order at 6:58 p.m. on Monday, August 17, 2020, at the Cross Timbers Water Supply Corporation offices, 2032 E Hickory Hill Rd, Argyle, TX 76226.

Directors in Attendance:

Patrick McDonald, President
Larry Kaufman, Vice President
Michael Paulson, Secretary-Treasurer
Susan Crawford
Garry Granger
Andre Nicholas
Sherry Price

Staff in Attendance:

Chad Wolf, General Manager
Cody Cliatt, Water System Operator
Lloyd Hanson, Controller

Consultants in Attendance:

None

Others in Attendance

None

Board Members Not in Attendance

None

2. Public Forum for Non-Agenda Items – No one spoke.

Consent Agenda

3. Discussion and Action to Approve the Minutes of the July 13, 2020 Board Meeting

4. Discussion and Action to Approve the July 2020 Financial Reports

Motion by Michael Paulson and second by Susan Crawford to approve the Consent Agenda. Motion approved unanimously.

5. Discussion and Action on the 2021 Budget

Staff reviewed proposed increases in UTRWD fees and water use charges and the impact it could have on the base fee for the Corporation. The North Texas Groundwater fee will remain at ten cents per thousand gallons. A full initial budget will be prepared and available for the September meeting.

6. Discussion and Action on the Stonewood Well

CROSS TIMBERS WATER SUPPLY CORPORATION
MINUTES of the BOARD OF DIRECTORS MEETING
2032 E HICKORY HILL RD, ARGYLE, TX 76226
MONDAY, AUGUST 17, 2020

The Stonewood well has been pulled and the motor has been examined. Damage from a lightning strike appears to be the cause of a failure in the motor windings. There was also deterioration noted in two 20-foot lengths of pipe and replacement is needed. The pump sustained no damage and the wiring tested out clear. The Engineer, Kerry Maroney, has reviewed the findings and confirms that motor replacement is needed. Motion by Susan Crawford and second by Sherry Price to approve \$75,000 for the replacement of the motor at the Stonewood well including re-installation, testing and reconnection to SCADA. Motion approved unanimously.

7. Discussion and Action on the Waketon Road Water Line

The Waketon Road is scheduled to be rebuilt beginning in early 2021. The water lines located in the construction area are two and three inch in size, class or AC pipe, and are located too close to the surface. They will conflict in multiple locations with the road widening and the drainage planned for the new road. A survey has been performed and new line locations and depths identified by the Engineer, Kerry Maroney. Staff recommends the line be replaced with present day materials, reconnections made to Members on the old line, and valves and fire hydrants installed to simplify and update the facilities. Motion by Michael Paulson and second by Garry Granger to approve \$528,500 for replacement of the Waketon Road water line. Motion approved unanimously.

8. Discussion and Action on the Construction of the Elevated Water Tank

The water tank is undergoing final interior painting and the electrician has been notified of the updated completion date so he can begin his final work. The project is expected to be complete and in operation by the September Board Meeting.

9. Discussion and Action on the Well at Simmons Road

The Board asked for a full report at the September meeting on the proposed well at Simmons Road including Engineer costs.

10. Discussion and Action on the General Manager's Report

Mr. Wolf provided the Board updates on the progress of talks with Copper Canyon on sewer service and the installation of water lines at Vickery Park. The construction of the new water lines on Chinn Chapel, Mobile and Blackjack are nearing completion. Final work and clean-up is progressing on schedule. Virtual training classes have resumed for some classes Staff need to update their licensing. A few classes are scheduled to be in-person classes in the next few months. Bills to the Membership are being delayed by slowdowns and disruptions at the Postal Service. Staff were directed to notify parties not on email bills to strongly consider switching to email bills to ensure receipt on a timely basis. No action taken.

11. Discussion and Action on the Water Superintendent's Report

The Water System Operator provided updates on operations in the area, the Stonewood well, and the findings on Waketon Road water lines. No action taken.

12. Discussion and Action on the Annual Meeting

Staff were directed to seek a site large enough for the Annual Meeting to ensure social distancing can be achieved. A potential date during the week of September 21, 2020 was selected depending upon availability of a suitable venue. The September regular business meeting will follow the Annual Meeting.

13. Discussion and Action on Future Agenda Items, Meeting Date, Activities, and Announcements

**CROSS TIMBERS WATER SUPPLY CORPORATION
MINUTES of the BOARD OF DIRECTORS MEETING
2032 E HICKORY HILL RD, ARGYLE, TX 76226
MONDAY, AUGUST 17, 2020**

The next meeting of the Board will be September 21 or whenever the Annual Meeting can be scheduled in September. Items will include construction, financials, review of the policy on payment of bills in the pandemic environment, the well at Simmons Road, the renewal of the Independent Bank line of credit, preliminary 2021 budget, and other items.

14. Adjournment

Motion to adjourn by Larry Kaufman and second by Michael Paulson and approved unanimously. The meeting adjourned at 8:03 p.m.

TRANSCRIBED BY LLOYD HANSON, CONTROLLER

CERTIFIED BY MICHAEL PAULSON, SECRETARY-TREASURER